



Sample Timeline for Bartow STEM Certification

**Times of year are just an example; could start at any time.*

- **Spring 2019**
 - Principal/admin reach out to District staff to indicate interest, ask questions, and set up initial meeting.
 - Bartow staff meets with admin and/or STEM committee of teachers to explain the process and answer any questions.
 - School staff are encouraged to attend the summer STEM conferences and professional learning opportunities (STEMapalooza, Minecraft etc. are examples).
- **September 2019**
 - STEM committee/Admin provides a STEM Overview/Training to impacted staff members (usually during a staff meeting after school).
 - Principal sends a team of teachers to the STEM Innovation Academy (provides four STEM "mini-conferences" throughout the year as well dedicated team collaboration time; team begins working on STEM Certification Portfolio).
 - Admin starts thinking about when their first STEM Walk for feedback should happen and gets on the calendar for a walk (a 2-month notice is recommended).
- **October 2019**
 - Principal sends a team or STEM leadership to GADOE STEM/STEAM Forum, Professional Learning in Athens - Conference
- **December 2019** (or whenever admin feel STEM integration is happening enough in order to receive feedback)
 - School has their first STEM Walk and receives feedback from the team walk.
Please see the Bartow STEM Walk FAQ document for advice on setting up a walk.
 - School takes feedback to continue moving forward and be prepared for the next walk.
- **March 2020**
 - School has their second STEM Walk and receives feedback to move forward.
- **Summer 2020**
 - Staff encouraged to attend STEMapalooza summer conference.
- **Fall 2020**
 - School schedules either an additional walk or the final walk to determine certification (depending on readiness of school after consultation with Bartow District staff and based on feedback from previous walks). The STEM Certification Portfolio is due by the final walk.
 - School sends another team to STEM Innovation Academy for ongoing PL.